

Thank you for your interest in volunteering! To sign-up to volunteer, please email us at [volunteers@parenttalk.info](mailto:volunteers@parenttalk.info). But before you do, please review the information below:

- The sale is located at Christ Episcopal Church at 1132 Highland Avenue in Needham (across from the Needham Public Library). When you arrive, please check-in at the Volunteer Check-In Table located on the main level at the entrance to the equipment and toy room.
- You will be assigned a specific role when you check in. That said, things change and during your shift you might be asked to do something else. We greatly appreciate your flexibility!
- Should you notice that something has been overlooked, please bring it to the attention of a sale committee member wearing a khaki Parent Talk hat or feel free to take care of it yourself. Remember, there is always something you can do to help. If you are not sure of what to do, please ask someone wearing a khaki hat.
- Please volunteer during your appointed shift and save your shopping for before or after your shift. We are not able to hold any items you happen to find while working your shift - either on the day of or day before the sale. All buyers (including volunteers who shop before or after their shifts) must take large items to their cars once purchased in order to ensure the item is not sold twice.
- Please leave large bags in your car. We know that you might shop before or after your shift, so pocketbooks are fine, but we ask that you do not bring any other bags with you.
- Feel free to bring non-messy snacks or water for yourself during your shift.
- If you have special circumstances, please let us know and we will do our best to accommodate you.
- Due to safety concerns, please do not bring children with you during your shift.
- Here is a bit more information about the specific jobs we may ask you to fill:

**TAGGERS:** All donated items need to be priced by our volunteers. The Sale Committee Member in charge of Quality Control will give taggers a suggested price list. Taggers will then price the item, affix the tag, and place it on the floor.

**RUNNERS/ORGANIZERS:** Each type of item and size of clothing has its own place. In this role, you help organize the items according to the signs on tables and clothing racks.

**QUALITY CONTROL:** All items must be clean, stain-free, and in good working order. Any clothing, equipment, or toy that you would not theoretically purchase for your own child should be removed from the floor and placed in the trash. This is extremely important and the most helpful thing you can do during any down time.

**TAG PULLERS:** Volunteers in this role pull tags from the items of people waiting in line and hands them to the buyer. This helps the lines for the cashiers move more quickly because the buyer is able to hand the cashier all of the tags from his/her purchase.

The sale would not be possible without our dedicated volunteers!

**THANK YOU FOR VOLUNTEERING!**